

MADISON COUNTY BOARD OF SUPERVISORS MEETING

Date: 4:00PM — Tuesday, April 12th, 2022

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #17 — April 12th

At a regular meeting (#1) of the Board of Supervisors on Tuesday, April 12th at 4:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Charlotte Hoffman, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Sean Gregg, County Attorney
Alan Berry, Deputy Clerk

ABSENT:

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised of the following changes to the agenda:

Information & Correspondence

11. Press Release Regarding Domestic Animal Incident

Supervisor Hoffman made a motion to approve the agenda as amended, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment.

Sean Gregg: Advised the Board that Kevin McGhee has been recognized by Aging Together and that there will be a watch party on May 19th from 4-6PM.

With there being no further public comments being brought forth, the public comment opportunity was closed.

CONSENT AGENDA

1. Approve: Minutes from 03/17/22
2. Approve: Minutes from 03/22/22
3. Supplemental: EMS to F&M (\$45,356.35)
4. Supplemental: ARPA Grant (\$20,000.00)
5. Supplemental: Advertising Admin. to EconDev (\$6,550.00)

Supervisor Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

SPECIAL APPEARANCES

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

Social Services: Valerie Ward was present and advised the Board of the following:

- Doing public awareness around child abuse prevention
- Seen a significant uptick in applications for medical and nutrition assistance
- 18 children in foster care; 4 in fostering futures

Clerk of the Circuit Court: Leeta Louk was present and advised the Board of the following:

- Remitting \$112,000 to the state; submitted \$43,341 to the County
- Scanned indexes from 1793 to 1969; books 60-101 scanned
- First series of Shenandoah National Park Court Proceedings are now online

Sheriff: Erik Weaver was present and advised the Board of the following:

- Scams picking up again
- Larcenies out-of-control; tools stolen
- Still dealing with manpower shortage

Commissioner of the Revenue: Brian Daniel was present and advised the Board of the following:

- Still working on Avenity conversions
- Business tangible property returns out; due back May 1st
- Sent an analysis of the Loggers' request to the County Administrator

E911: Brian Gordon was present and advised the Board of the following:

- Next Gen 911 fully cut over
- 4052 calls; 1200 calls for service
- Hoover Ridge sitework nearly complete
- Hughes River artifact research moved back; still waiting to hear from Core of Engineers

Treasurer: Stephanie Murray was present and advised the Board of the following:

- Still working on Avenity
- Working with Brian Daniel to get Real Estate bills out

EMS & Emergency Management: Gavin Helme was present and advised the Board of the following:

- 150 calls for service; average response of 11 minutes
- Still fully staffed
- Submitted RSA Grant
- Crisis Track Training completed
- LEPC Meeting scheduled from the 29th
- Touch A Truck Event went well
- Successful rescue of a hiker

➤ *Supervisor Yowell: Asked if the County had four ambulances on call.*

Mr. Helme responded that they have either 2 or 3 ambulances in service.

➤ *Supervisor Yowell: Asked that the policy for “closest appropriate facility” go out again as the matter has been brought up to him recently.*

Mr. Helme explained the “closest appropriate facility” policy for the Board.

Building & Zoning: Ligon Webb was present and advised the Board of the following:

- Community work-session last week for glamping project
 - Working on conditions for the project
- *Supervisor Yowell: Asked if the Board had went with subdivisions of property as entirely administrative through his office.*

Mr. Webb responded that for 1 subdivision, it would come before him; anything more or a family subdivision would not.

IT: Bruce Livingston was present and advised the Board of the following:

- Data run in the Sheriff’s Department
- Planned outage tomorrow at 12:00PM tomorrow
- Working on email encryption settings
- Bringing over older VM servers to new VM environment
- Fiber coming in, all permits are signed
- Getting ready for Tyler
- Plans to send out an email to use for support tickets
- Finalizing numbers for PA in the courthouse

Finance: Michele Thacker was present and advised the Board of the following:

- Training for ERP configuration
- Working with different localities on Tyler implementation

School Board: Karen Allen was present and advised the Board of the following:

- New school Board member: Damon Myers

- In the middle of text book adoption for language arts; samples are in the schools
- Superintendent has set aside some time to hold meetings to speak with public; meetings will be at the School Board Office

Animal Control: Greg Cave was present and advised the Board of the following:

- Rabies clinic was very successful — 28 animals vaccinated
- Still working with Health Department to monitor quarantined cats
- Some investigations ongoing

The County Administrator advised of the press release regarding the domestic animal incident and informed the Board and public that the investigation is currently ongoing.

Parks & Rec: Jerry Carpenter was present and advised the Board of the following:

- Wine Festival on April 23rd
- Tour de Madison on May 21st
- Record number for Spring Sports
- Summer Camp registrations open until the end of the month
- Special Events tent is up for rentals; Farmers Market will be using it
- Music in the Park live
- Eagle Scout John Smith is doing a project at the driving range
- July 31st as the 20th Anniversary of Hoover Ridge

Tourism & Economic Development: Tracey Gardner was present and advised the Board of the following:

- ARPA Plan approved
- VATI is on hold currently
- Ribbon Cutting on April 2nd
- Pig N' Steak & Bavarian Chef's anniversaries
- Ribbon cutting for gourmet marketplace
- Salsa Street Grill now open until 6PM Monday
- Attended State's Spring conference
- Box in Box Out leased to Charlottesville non-profit that distributes textbooks
- Virtual Social Media Training
- Not having realtor's roundtable for April
- Business Expo May 19th
- CVPED Website for Talent Recruitment
- Tourism Committee meeting Tuesday at 1:30PM

Animal Shelter: Karen Hammack was present and advised the Board of the following:

- Working on finding shelters and rescues for animals
- Wind & Weather donated money to the Shelter; improvements planned for the shelter using the money

➤ *Chairman Jackson: Asked where the donation would go with regards to the County's financial structure.*

The County Administrator responded that the money would go into a line-item for donations. He also advised the Board of the letter included within the packet with regards to where the donated money would be going.

Finance: Bobby Frye was present and advised the Board of the following:

- Focus on looking ahead
- Going to be working on staff development
- Looking to develop some financial policies and procedures

OLD BUSINESS

6. Town UDA — Letter of Support

The County Administrator advised the Board of the Town's UDA request. Included in the packet was the letter from the Town laying out the Town's intent. The Town's request would be included in the Comprehensive Plan and is being looked at by the Planning Commission.

Supervisor Yowell made a motion to have staff send a letter to the Town of Madison in support of the UDA, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

NEW BUSINESS

7. FY23 Budget Adoption — Resolution

The County Administrator advised the Board of the resolution for adopting the FY23 budget.

Supervisor Hoffman made a motion to approve resolution #2022-4, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

8. FY23 Tax Rate Resolution

The County Administrator advised the Board of the resolution for adopting the FY23 Tax Rate. There were no changes to the tax rates.

- *Supervisor Yowell: Asked if other fees, such as those for SUPs, did not need to be approved by the Board.*

The County Administrator advised that those fees are set by statute.

Supervisor Hoffman made a motion to approve resolution #2022-5, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

9. Madison County Fair — Fee Exemptions Request

The County Administrator advised the Board of the Fair's request to waive fees for the Madison County Fair.

Supervisor Yowell made a motion to exempt the Madison County Fair from the County's landfill fees, building inspection, and zoning fees, seconded by Supervisor Dawson.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

10. Letter of Appreciation — Wind & Weather Donation

INFORMATION & CORRESPONDENCE

11. Press Release Regarding Domestic Animal Incident

DISCUSSION

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With their being no public comment brought forth, the public comment opportunity was closed.

The County Administrator advised of a public hearing regarding the Six-Year Secondary Road Plan to be held on April 26th at 6:00PM.

CLOSED SESSION

Supervisor Hoffman made a motion to convene in closed session pursuant to Virginia Code Sections:

- 2.2-3711(A)(1) for personnel
- 2.2-3711(A)(3) for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract; and
- 2.2-3711(A)(7) for consideration with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation

Seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Hoffman made a motion to re-convene in open session, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Hoffman made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1), 2.2-3711(A)(3), and 2.2-3711(A)(7) and that were identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*